

FSAC Minutes

February 4, 2016

Meeting called to order at 1:00 pm by Hillary Gilmartin.

Members Present: Hillary Gilmartin, Tom Gilmartin, Laurie Harris, Bill Marquardt, Bob Reynolds, Sue Sharp. Absent: Guy Munday

Staff Present:

David Zimmerman, Food and Beverage Manager

Krista Wookey, Bar Supervisor

Lindsay Hajas, Dining Room Supervisor

Staff Absent:

Edward Simpkins, General Manager

Daniel Storino, Executive Chef

Tina Warren-Diaz, Special Events

Board Liaison: Larry Thompson, Absent

Approval of Agenda

Approval of Minutes

Food and Beverage Manager

David Zimmerman reported that the net from all Food and Beverage sales for 2015 improved \$70,678.00 over last year.

There was much discussion about the subsidy per cover and the subsidy per non-Bear Valley residents and what to do about it. Last year's subsidized meals amounted to \$375,433.00. With all options taken into account, David agreed that it is an on-going problem that they have been working on for years with no resolution in sight.

David reported the following:

The Oaks Restaurant is focusing on training host staff and managing the flow of members in the dining room to match staffing levels which will improve service to members. Spacing reservation times which

will assist the wait staff to serve each table in a timely manner and improve the flow in the kitchen. Walk-ins are always welcome but reservations will come first. Improving communication between Lindsay Hajas and Krista Wookey including all employees and employee training. Lindsay and Krista share staff on an 'as needed' basis. Lindsay will be giving a short presentation on staffing and the flow of customers during the March meeting.

New pizza menu coming next month. The current menu for pizza was printed in error in February's Bear Tracks.

The Hot Schedules app is an immense help in staffing and they are looking into software for dining and seating.

Italian night is slowing down and are considering a change in venue.

The Oak Branch Saloon (Dept. 23) is tied to food sales as well as beverages. A new TV was purchased out of operating funds. Total replacement of TV's coming next year. Meeting with vendors regarding new chairs for the Saloon to match the bar stools. Old chairs will possibly go to the Mulligan Room.

The entire bar area (from the bar back to the mirrors) needs renovation. They are reviewing design ideas and functionality to adapt to change in food service demands which will improve overall work flow and member service.

The Mulligan Room fireplace has been cleaned, repaired and new logs have been installed. Work on the Walk-in Project is being resumed. The walk-in refrigerator needs replacing as does the fryer. The mats also need replacing but have been on backorder since October – getting poor service from Mission Linens. The new Mulligan Room Menu is still being worked on as they need extra time to test new foods and recipes. David stated that they are also working on a 'plant based' menu.

The Banquet area will be totally redone: new lighting, new carpets, new paint, and a new sound system. They are also looking into removing the pillars in the Banquet area, possibly using steel beams in the ceiling.

Also in the works are:

New paint in the liquor store room and banquet service room as well as touch up paint throughout the public areas in OTC.

Pricing new tables for the Oaks Restaurant.

New carpeting for hallway and Oaks Restaurant.

Currently comparing contract pricing with Sysco and US Foods to evaluate best pricing and support services offered by each company.

Bob Reynolds gave his report on the Comment Cards. A total of 78 cards were handed in giving Food a 4.7 and Service a 4.9 out of 5.0. There was no change from last month.

The motion was brought up to reduce the number of FSAC meetings to 3 or 4 times per year. The committee agreed to keep the meetings at one per month.

The topic of 'goals during the year for increasing business' was brought up. As there are no specific goals, that will be the topic of discussion for the March meeting

Meeting was adjourned at 2:43 pm.

The next FSAC meeting is March 3, 2016 at 1:00 pm.