

# FSAC Minutes

July 7, 2016

Meeting called to order at 1:00 pm by Hillary Gilmartin

Members Present: Hillary Gilmartin, Tom Gilmartin, Laurie Harrie, Guy Munday, Bob Reynolds, and Sue Sharp. Absent: Bill Marquardt.

Staff Present: Edward Simpkins, Chef Daniel Storino, and Krista Wookey. Absent: David Zimmerman.

Board Liaison: Larry Thompson, present.

Approval of June Minutes

David Zimmerman's Manager's Monthly Report shows a Net better than budget for all venues combined. Total Payroll Expense is slightly over budget but offset by the savings in COG. There were a couple of journal entries posted incorrectly which will be corrected in next month's Report.

The Health Department has been by for their annual inspection. The Oaks and the Mulligan Room both received an A rating. The Saloon fell slightly due to a malfunction in the sanitizing dispenser. This was corrected immediately by using the kitchen dishwasher until repairs could be made.

Edward Simpkins reported that Kathleen Chatten will be taking over the Comment Card tabulations. Guy Munday and his wife had also volunteered.

Race Communications will be bringing fiber optic cable into the Valley to permit high speed connectivity. The first installations will be completed this fall. They should finish valley coverage sometime next year.

The Saloon will make their budget for the year but have fallen behind in the last month. Edward stated they are ahead of budget for all departments year-to-date.

Chef Daniel Storino will be hosting another Wine Pairing dinner on Friday, August 26<sup>th</sup>. The cost will be \$80.00 per person with a limit of 48 participants. Grigich Winery will be hosting.

Daniel stated they purchased a new vacuum sealer which will help preserve freshness and further keep the Cost of Goods down.

They have been having many problems in the kitchen with faulty equipment. The walk-in refrigerator has been running too cold causing freezing on some fresh items. For the time being, this has been corrected by installing a timer. The reach-in refrigerator has been working intermittently and needs replacement. For a while three of the four ovens were down, some with hot spots. Chef is looking into getting an infrared grill and getting quotes on all including new pizza ovens.

Krista Wookey was proud to show us the new beer tap system with six taps instead of four. One tap is for the House speciality 'Bear Valley Blond'.

Krista has finished the TIPS classes in the Oaks and is moving on to classes for the Mulligan Room employees.

Edward Simpkins reported that one of the golf clubs plans to bring in a taco truck. He believes that this is Bear Valley property and if you need an event catered, it should go through Special Events. Discussion then centered on how to advertise Special Events and how to let people know the rooms are open to them for their special events. Facebook and e-buzz entries are still in the works.

Our topic of discussion for the month was on "Spotlighting" employees in the Bear Tracks for the Oaks and the Mulligan Room. After much discussion it was decided to "Spotlight" one employee each month. It was brought up that Linda Coverdale might be interested in doing these articles. (She has since been contacted and has agreed to do these articles beginning with the August issue.) Our first Spotlight will be on Tina Warren-Diaz in Special Events. While the article will be on Tina, it will also be a form of advertising for Special Events

The meeting was adjourned at 1:55 pm.

The next FSAC meeting will be on August 4, 21016.