



Bear Valley Springs Association Board of Directors

SPECIAL BOARD MEETING

Monday, July 25, 2016 at 12:00 PM

Oak Branch Saloon

MINUTES

Open to All Members

A. ANNOUNCEMENTS:

1. **Call to Order and Pledge of Allegiance** conducted by President Todd Lander @ 12:04 PM

2. **Roll Call**

Board Present: President Todd Lander, Vice President Larry Thompson, Treasurer Rebecca Hewett, Director Julia Stavlo and Director Jim Panek (joined the meeting @ 12:28 PM).

Staff Present: General Manager Edward Simpkins, Board Secretary Kathleen Chattin, Environmental Review/Project Manager Debbie Shryock, and ECC Field Representative Michael Gruett

3. **Intent to Tape the Meeting** read into the record by President Todd Lander

4. **Board Comments/Announcements** - None

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:

1. **Approval of Agenda:**

July 25, 2016 Special Meeting Agenda

MOTION by LT to approve the July 25, 2016 Special Meeting Agenda as presented.

2nd by RH

Motion approved without objection 4-0.

2. **Approval of Minutes:**

June 13, 2016 Special Board Organizational Meeting Minutes

June 20, 2016 Special Meeting Minutes

MOTION by LT to approve the June 13, 2016 Special Board Organization Meeting Minutes and the June 20, 2016 Special Meeting Minutes as presented.

2nd by JS

Motion approved without objection 4-0.

C. MEMBER COMMENTS:

Chris DeArmond – 3431-126 – Cub Lake Dog Park.

John Moran – 3440-002 – Representing Paul Pepaj in Executive Session

D. BOARD BUSINESS / ACTION ITEMS: 5 items

1.	<p>Discussion: Reserve Project List Prioritization Feedback – Board of Directors DS presented the list of the Reserve Projects and fielded questions from the Board regarding specific projects. ES agreed to have this list updated by the managers and included in the Regular Board Meeting Consent Calendar each month. ES requested a list of project specific donations from the BVSCRFF.</p>
2.	<p>Discussion: Project Improvements - Capital Expenditures – Todd Lander TL explained that there is \$70,000 in the Capital Project Budget. He recommended a shade gazebo for Cub Lake for seating, storage, event usage and beautification. JP suggested shades for the Beaubien Field seating, TL suggested a concrete Pickleball court, and LT requested that the BVSA driveway be widened. TL received unanimous consensus from the Board to make the Pickleball Court a priority for the capital project improvements and asked DS to bring gathering quotes on the Cub Lake gazebo. DS requested that the Pickleball Court Project be in conjunction with the drainage project for the existing Tennis Courts. TL also requested investigation into a shuttle service for the OTCC members to and from the parking lot.</p>

3.	Discussion and Approval: Recreation Advisory Committee Individual Request to be Appointed – Richard “Scott” Milton MOTION by LT to approve Richard Milton as a member of the RAC. 2 nd by RH Discussion: Mr. Milton would be replacing Angela Wynne as the fitness center representative. Motion approved without objection 5-0.
4.	Discussion and Approval: Reserve CER for Restoration of Janitorial Out Building The CER was presented by DS. MOTION by TL to approve Alternative One, BVSA Facilities Maintenance for the sole source NTE price of \$3,410. 2 nd by LT Motion approved without objection 5-0.
5.	Discussion: BVSA Employee Summer Party, August 8, 2016 ES and KC presented the status of the party preparations.

E. FOLLOW UP ITEMS FROM TODAY’S MEETING:

1. ES agreed to have the Reserve Project List updated by the managers and KC will include this agenda item on the Regular Board Meeting Consent Calendar each month.
2. ES requested a list of project specific donations from the BVSCRFF.
3. TL requested that No Parking signs be posted on the lot adjacent to the BVSA Office parking area so that over flow parking, including trucks with trailers, don’t continue to park in that area causing a fire hazard.
4. ES will forward the manager’s prioritized list of capital improvement projects to the Board.
5. Staff to research shuttle service from the OTCC to the Parking Area.

F. ANNOUNCE UPCOMING MEETINGS:

BVCSD/BVSA Liaison Meeting, Tuesday, July 26, 2016 at 9:00 AM, BVCSD
Regular Meeting of the Board of Directors Tuesday, August 16, 2016 at 6:00 PM, Oak Branch Saloon
Special Board Meeting, Monday, August 22, 2016 at 12:00 PM, Oak Branch Saloon

NOTICE OF SPECIAL EXECUTIVE SESSION BOARD MEETING AFTER THE OPEN SESSION

The Bear Valley Springs Board of Directors will be holding a Special Executive Session Board Meeting after the open session where they will conduct Association business that falls within any one of the following categories, as follows:

1. Member Discipline/ECC Matters – 9 items
2. Litigation/Legal Matters – None
3. Contracts – None
4. Delinquent Assessments – 4 items
5. Personnel Matters – 3 items

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

G. ADJOURN SPECIAL MEETING @ 1:35 PM

BOARD APPROVAL:

August 23, 2016

Date

Kathleen Chattin

Kathleen Chattin – Secretary
Bear Valley Springs Association