



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, July 19, 2016 at 6:00 PM
 Oak Branch Saloon
MINUTES

**Open to All
Members**

A. ANNOUNCEMENTS –

- 1. Call to Order – Pledge of Allegiance**
- 2. Roll Call –**

Board Present: President Todd Lander, Vice President Larry Thompson, Treasurer Rebecca Hewett, Director Jim Panek and Director Julia Stavlo

Staff Present: General Manager Edward Simpkins and Board Secretary Kathleen Chattin

- 3. Declaration of Intent to Tape the Meeting**

This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).

- 4. Board Comments & Announcements**

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

<u>Item #</u>	<u>Item</u>
17-023	Approval of the Agenda - July 19, 2016 Regular Meeting Agenda MOTION by LT to approve the July 19, 2016, Regular Meeting Agenda as presented. 2 nd by JP Motion approved without objection 5-0.
17-024	Approval of Minutes - June 27, 2016 Regular Meeting Minutes MOTION by JP to approve the June 27, 2016, Regular Meeting Minutes as presented. 2 nd by LT Motion approved without objection 5-0.
17-025	Reading of the Executive Session Reports <ul style="list-style-type: none"> ▪ Special Meeting 06/20/16 ▪ Regular Meeting 06/27/16 Read into the record by President Todd Lander.
17-026	Receive and File Various Committee Reports <ul style="list-style-type: none"> ▪ Golf Advisory Committee – 06/07/16 ▪ Equestrian Advisory Committee – 06/06/16 ▪ Recreation Advisory Committee – 06/01/16 ▪ Food Service Advisory Committee – 06/02/16 ▪ Finance Advisory Committee – 05/25/16 MOTION by JP to receive and file the various committee reports as presented. 2 nd by LT Motion approved without objection 5-0.
17-027	Treasurer’s Report Reported by Treasurer Rebecca Hewett and filed as amended.

C. GENERAL MANAGER

<u>Item #</u>	<u>Item</u>

17-028	Managers’ Report Reported by General Manager Edward Simpkins
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D. MEMBER COMMENTS

Jeanne Gray
Cathy Bradshaw
Guy Munday

E. CONSENT CALENDAR – 2 items

17-029	2016-2017 Board of Directors Board Meeting Schedule
17-030	BVSA Follow Up Items list
	MOTION by LT to approve the Consent Calendar items as presented. 2 nd by JP Motion approved without objection 5-0.

F. BOARD BUSINESS ACTION ITEMS – 11 items

Item #	<u>Item</u>
17-031	Discussion and Approval: BV Veterans Association Club – Memorial Project - Kyle Olivier, Eagle Scout BVVAC Memorial Project MOTION by JP to approve the BV Veterans Association Club – Memorial Project led by Kyle Olivier, Eagle Scout BVVAC Memorial Project. 2 nd by RH Motion approved without objection 5-0.
17-032	Discussion: Oak Canyon Trail Update ES presented the status of the Oak Canyon Trail repair.
17-033	Discussion: Review 2016-2017 Reserve Item List TL explained the reason for the Reserve Item List agenda item.
17-034	Discussion: Board of Directors Amenity Tours TL explained the need for the Board of Directors Amenity Tours
17-035	Discussion: FY 2015/2016 Annual Audit ES explained that the Auditor is scheduled for mid-August. Report should be due back in early September.
17-038	Discussion: BVSA Summer Employee Party Monday, August 8, 2016 – Board Director Volunteers TL, RH, JP and LT will be at the event. JS is out of town. Jeanne Gray also volunteered.
17-039	Discussion: Greater Tehachapi Fire Safe Council Community Meeting August 17, 2016 at 6:00 PM – 8:00 PM ES explained the change from the Town Hall to this forum for the meeting on tree mortality issues and fire safety.
17-040	Discussion: September 2016 Bear Tracks Board Article RH will prepare the September 2016 Bear Tracks Board Article.
17-041	Discussion: Use of Facilities by Sanctioned Clubs RH requested clarification for use of facilities by the recognized clubs. Jeanne Gray stated that the Rules Committee has included this item on their August 1, 2016 agenda for discussion.

17-042	Discussion: Outside Business Income from Banquets RH asked how much income can come in from the outside sales and ES responded that the 501(c)4 doesn't allow any income from non-member business.
17-043	Discussion: Reed and Cattail Abatement in Cub and Four Island Lakes ES stated that the BVSA received the approval draft of the permits for the reed and cattail abatement from the Department of Fish & Wildlife. The BVSA has been talking to Ernie Tight regarding using his walking excavator to assist the BVSA in the abatement. ES has advised the DFW of changes. It can be funded out of the reserves. September 15, 2016 is the official date that the work can begin.

G. SUMMARY OF TODAY'S FOLLOW UPS:

1. Wesley Shryock to update the T-Report: Deletions (mergers) – change to Deletions Mergers and Treasurer – Rebecca Hewett.
2. The Board will provide feedback on their prioritization requests for the Reserve Project List at the July 25th Special Open Meeting.
3. Pill box at the Shooting Range funded by Foundation funds..

H. ANNOUNCE UPCOMING MEETINGS:

- Special Monthly Board Meeting: Monday, July 25, 2016 at 12:00 PM, Oak Branch Saloon (Closed executive session to begin immediately following the Open Meeting)
- BVCSD/BVSA Liaison Meeting, Tuesday, July 26, 2016 at 9:00 AM, BVCSD
- Regular Monthly Board Meeting, Tuesday, August 16, 2016 at 6:00 PM, Oak Branch Saloon (Closed executive session to begin at 1:00 PM prior to the Open Meeting)

I. July 19, 2016 – Regular Executive Session (Closed Executive Session to begin at 1:00 p.m. prior to the Open Meeting)

- A. Environmental Control Committee/Member Discipline Matters – None
- B. Litigation/Legal Matters – 1 item
- C. Contracts – 1 item
- D. Delinquent Assessments – None
- E. Personnel Matters – 2 items
- F. Compliance Officer Report – 1 item

J. ADJOURN REGULAR MONTHLY MEETING @ 7:56 PM

BOARD APPROVAL:

August 17, 2016

Date

Kathleen Chattin

Kathleen Chattin – Secretary
Bear Valley Springs Association