



Bear Valley Springs Association Board of Directors

SPECIAL BOARD MEETING

Monday, September 26, 2016 at 12:00 PM

Oak Branch Saloon

MINUTES

Open to All Members

A. ANNOUNCEMENTS:

1. **Call to Order and Pledge of Allegiance** @ 12: 05 PM by Vice President Larry Thompson.

2. **Roll Call**

Present: President Todd Lander, Vice President Larry Thompson, Treasurer Rebecca Hewett and Director Julia Stavlo

Absent: Director Jim Panek

Staff Present: General Manager Edward Simpkins, Cheramy Krueger, Board Secretary Kathleen Chattin, Finance Manager Wesley Shryock, Recreation Manager Debbie Papac and Project Manager Environmental Review Debbie Shryock

3. **Intent to Tape the Meeting** read into the record by Vice President Larry Thompson

4. **Board Comments/Announcements**

TL welcomed New Hire Cheramy Krueger and ES announced that the flags are at half-mast today because Arnold Palmer passed away.

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:

1. **Approval of Agenda - September 26, 2016 Special Board Meeting Agenda**

MOTION by JS to approve the September 26, 2016 Special Board Meeting Agenda as presented.
2nd by RH

Motion approved without objection 3-0 (TL was not present for the vote).

2. **Notice of Special Executive Session Board Meeting after the Open Session** read into the record.

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership. The Bear Valley Springs Board of Directors will be holding a Special Executive Session Board Meeting after the open session where they will conduct Association business that falls within any one of the following categories, as follows:

- Member Items/ECC Matters – 19 items
- Litigation/Legal Matters – None
- Contracts – 1 item
- Delinquent Assessments – 15 items
- Personnel Matters – 3 items
- Whistleblower – None

2. **Approval of Minutes - August 22, 2016 Special Board Meeting Minutes**

MOTION by JS to approve the August 22, 2016 Special Board Meeting Minutes as presented.
2nd by TL

Motion approved without objection 4-0.

C. MEMBER COMMENTS:

Kathleen Chattin – 3557-109 – Resolution for the Great California ShakeOut. The Board agreed to authorize participation by the BVSA on 10/20/16 at 10:20 AM.

D. BOARD BUSINESS / ACTION ITEMS: 4 items

1.	Discussion: Oak Canyon Trail Renovation Project ES said there was no new information regarding the trail project.
2.	Discussion and Approval: Reserve CER for S/S/R/O Asphalt Parking Lot – Whiting Center

	DS presented the CER. MOTION by LT to approve the staff recommended Alternative One, JB Bostic Company, for a total cost of \$5,050 PLUS A 10% contingency of \$505 for a total NTE price of \$5,555 to be funded from the Reserve Fund. 2 nd by RH Motion approved without objection 3-0.
3.	Discussion and Approval: CER for Equestrian Center Gator Replacement - HPX 4x4 Diesel John Deere Utility Vehicle DS presented the request from Randi Ehrenborg, the EC Manager, and information on the history of the vehicle and the replacement 4x4 Diesel John Deere Gator for a list price of \$11,269. Discussion regarding the type of funding that should be used for the new Gator. DS agreed to prepare a sole source CER and get a quote from Kern John Deere for this equipment.
4.	Discussion: Mr. & Mrs. Guy – ECC Complaint – Appointment 1:15 PM Mr. and Mrs. Guy made a statement regarding the status of the property at 28381 Bear Valley Road.
5.	4 Island and Cub Lake Cattail Removal TL requested an update on the cattail removal project and ES updated the Board with the current information.

E. FOLLOW UP ITEMS FROM TODAY’S MEETING:

1. DS agreed to prepare a sole source CER and get a quote from Kern John Deere for the 4x4 John Deere and research the type of funding available and also do an MCDB change at the next Finance Advisory Committee meeting, if necessary.
2. KC to advise the Rules Committee regarding the request to add a rule for number of vehicles that can be on a property.

F. ANNOUNCE UPCOMING MEETINGS:

Regular Meeting of the Board of Directors Tuesday, October 18, 2016 at 6:00 PM, Oak Branch Saloon
Special Board Meeting, Monday, October 24, 2016 at 12:00 PM, Oak Branch Saloon
BVCSD/BVSA Liaison Meeting, Tuesday, October 25, 2016 at 9:00 AM, BVCSD

G. ADJOURN SPECIAL MEETING @ 1:38 PM

BOARD APPROVAL:

October 25, 2016

Date

Kathleen Chattin

Kathleen Chattin – Secretary
Bear Valley Springs Association