



# Bear Valley Springs Association Board of Directors

## SPECIAL BOARD MEETING

Monday, June 26, 2017 at 1:00 PM

BVSA Conference Room

### MINUTES

Open to All  
Members

#### A. ANNOUNCEMENTS:

1. **Call to Order and Pledge of Allegiance** @ 1:07 PM by President Larry Thompson

2. **Roll Call**

**Board Present:** President Larry Thompson, Vice President Julia Stavlo, Director Rebecca Hewett and Director Todd Lander (joined the meeting at 1:20 PM)

**Board Absent:** Treasurer Guy Munday

**Staff Present:** General Manager Cheramy Krueger, Controller Wesley Shryock, and Board Secretary Kathi Chattin

3. **Intent to Tape the Meeting** – read into the record by President Larry Thompson.

4. **Board Comments/Announcements** - None

#### B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:

1. **Approval of Agenda:**

June 26, 2017 Special Board Meeting Agenda

**MOTION** by JS to approve the June 26, 2017 Special Board Meeting Agenda as amended to include agenda item D.6. “iPad Check-In and Check-Out”.

2<sup>nd</sup> by RH

Discussion: CK asked to add the iPad Check-in and Check-out D.6 for discussion.

**Motion carried without objection 3-0.** (TL not present for the vote)

2. **Notice of Special Executive Session Board Meeting after the Open Session:**

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership. The BVSA Board of Directors will be holding a Special Executive Session Board Meeting immediately following open session conducting business that falls within the following categories:

- Member Items/ECC Matters – 3 items
- Litigation/Legal Matters – None
- Contracts – None
- Delinquent Assessments – None
- Personnel Matters – None
- Whistleblower – None

3. **Approval of Minutes:**

May 22, 2017 Special Board Meeting Minutes

**MOTION** by JS to approve the May 22, 2017 Special Board Meeting Minutes as presented.

2<sup>nd</sup> by RH

**Motion approved without objection 3-0.**

#### C. MEMBER COMMENTS:

#### D. BOARD BUSINESS / ACTION ITEMS: 6 items

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| 1. | <b>Discussion and Approval: Finance Advisory Committee Recommendation Regarding CDs</b><br>CK stated that from the FAC minutes 11-19-14 meeting to go forward with an investment policy resolution the concern that was stated in the meeting minutes there weren't any disclosures from the |
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	committee members or board members of their investment in Edward R. Jones, which could have been perceived as a conflict of interest that was not disclosed at the time. CK and JS both stated that they think the Auditor for Fiscal Year 2016/2017 should be asked to give an opinion of the investment policy strategy going forward to be presented to the BOD no later than September 2017.
2.	<b>Discussion and Approval: 2016/2017 Fiscal Year Financial Audit</b> <b>MOTION</b> by LT to approve the staff recommendation of Newman & Associates for the NTE price of \$15,000 to be funded by the Administration, Department 10, Operating Fund. 2 <sup>nd</sup> by RH Discussion: TL asked that the amount of the proposed contract be included in the motion. <b>Motion approved without objection 4-0.</b>
3.	<b>Discussion and Approval: Hays/ICW Group Workman's Compensation Insurance</b> <b>MOTION</b> by TL 2 <sup>nd</sup> by RH Discussion: JS asked if the reductions that we have historically received were included in this price. <b>Motion approved without objection 4-0.</b>
4.	<b>Discussion and Approval: 2017-2018 Board of Directors Meeting Schedule</b> <b>MOTION</b> by JS to approve the 2017-2018 Board of Directors Meeting Schedule as presented. 2 <sup>nd</sup> by RH <b>Motion approved without objection 4-0.</b>
5.	<b>Discussion: 2017 ECC &amp; Board Legal Orientation, Thursday, June 29, 2017, 9:00 AM – 3:00 PM</b> CK presented the draft agenda for the meeting for discussion.
6.	<b>Discussion: iPad Check-in and Check-out</b> CK presented the iPad Check-In and Check-Out procedure as submitted to her by Krista Wookey, OBS Manager. <b>MOTION</b> by LT to approve Alternative One, CDW, for the NTE price of \$2,000 from the Food & Beverage Operating Funds. 2 <sup>nd</sup> by RH <b>Motion approved without objection 4-0.</b>

**E. FOLLOW UP ITEMS FROM TODAY'S MEETING:**

1. WS to ask the auditor to submit an opinion regarding the investment policy strategy going forward to be presented to the BOD no later than September 2017.

**F. ANNOUNCE UPCOMING MEETINGS:**

**BVCSD/BVSA Board Liaison Meeting**, Wednesday, June 28, 2017 at 9:00 AM, BVCSD Office  
**Regular Meeting**, Tuesday, July 18, 2017 at 6:00 PM, Oak Branch Saloon  
**Special Meeting**, Monday, July 24, 2017 at 1:00 PM, BVSA Conference Room

**G. ADJOURN SPECIAL MEETING @ 2:33 PM**

**BOARD APPROVAL:**

July 25, 2017

Date

*Kathleen Chattin*

Kathleen Chattin – Secretary  
Bear Valley Springs Association