



**Bear Valley Springs Association Board of Directors**  
**Regular Monthly Meeting**  
 Tuesday, June 20, 2017 at 6:00 PM  
 Oak Branch Saloon

**Open to All  
Members**

**Minutes**

**A. ANNOUNCEMENTS –**

- 1. Call to Order and Pledge of Allegiance @ 6:06 PM** by President Todd Lander
- 2. Roll Call**  
**Present:** President Todd Lander, Vice President Larry Thompson, Treasurer Rebecca Penrose, Director Guy Munday, and Director Julia Stavlo  
**Staff Present:** General Manager Cheramy Krueger, Controller Wesley Shryock, Project Manager Debbie Shryock and Board Secretary Kathi Chattin
- 3. Declaration of Intent to Tape the Meeting** read into the record by President Todd Lander
- 4. Board Comments & Announcements – None**

**B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE**

<u>Item #</u>	<u>Item</u>
<b>18-000</b>	<b>Approval of the Agenda</b> <ul style="list-style-type: none"> <li>▪ June 20, 2017 Regular Meeting Agenda</li> </ul> <b>MOTION</b> by LT to approve the June 20, 2017 Regular Meeting Agenda as presented. 2 <sup>nd</sup> by RH <b>Motion approved without objection 5-0.</b>
<b>18-001</b>	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>▪ May 16, 2017 Regular Meeting Minutes</li> </ul> <b>MOTION</b> by LT to approve the May 16, 2017 Regular Meeting Minutes as presented. 2 <sup>nd</sup> by RH <b>Motion approved without objection 5-0.</b>
<b>18-002</b>	<b>Reading of the Executive Session Reports</b> read into the record by President Todd Lander <ul style="list-style-type: none"> <li>▪ Regular Meeting 05/16/2017</li> <li>▪ Special Meeting 05/22/2017</li> </ul>
<b>18-003</b>	<b>Appointment of Board Officers and Staff Advisors</b> <b>President – Larry Thompson</b> <b>MOTION</b> by TL to nominate LT as BVSA President of the Board of Directors for FY 2017-2018. 2 <sup>nd</sup> by RH <b>Motion approved without objection 5-0.</b> <b>Vice President – Julia Stavlo</b> <b>MOTION</b> by LT to nominate TL as BVSA Vice President of the Board of Directors for FY 2017-2018 2 <sup>nd</sup> by GM <b>Motion failed 3(RH,JS,GM) - 2(LT,TL).</b> Discussion: <b>MOTION</b> by RP to nominate JS as BVSA Vice President of the Board of Directors for

	<p>FY 2017-2018.  <b>2<sup>nd</sup> by LT</b>  <b>Motion approved without objection 5-0.</b>  <b>Board Secretary – Kathleen Chattin</b>  <b>MOTION</b> by LT to nominate KC as BVSA Secretary of the Board of Directors for FY 2017-2018.  <b>2<sup>nd</sup> by TL</b>  <b>Motion approved without objection 5-0.</b>  <b>Treasurer</b>  <b>MOTION</b> by TL to nominate GM as BVSA Treasurer of the Board of Directors for FY 2017-2018.  <b>2<sup>nd</sup> by RH</b>                  Discussion: GM stated that he feels that he is able to perform the job but he needs a lot of Staff education and support, in particular before the Budget Cycle.  <b>Motion approved without objection 5-0.</b>  <b>Compliance Officer</b>  <b>MOTION</b> by JS to nominate RP as BVSA Compliance Officer of the Board of Directors for FY 2017-2018.  <b>2<sup>nd</sup> by GM</b>  <b>Motion approved without objection 5-0.</b>  <b>Parliamentarian</b>  <b>MOTION</b> by TL to nominate CK as BVSA Parliamentarian of the Board of Directors for FY 2017-2018.  <b>2<sup>nd</sup> by LT</b>  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-004</b></p>	<p><b>Approval for three Board Members (President, Vice President, and Treasurer), Cheramy Krueger and Wesley Shryock as authorized check signers for the following bank accounts:</b></p> <ul style="list-style-type: none"> <li>▪ Community Association Bank (also known as Mutual of Omaha Bank) Operating Account xxxxx0004</li> <li>▪ Community Association Bank (also known as Mutual of Omaha Bank) Deferred Operating Account xxxxx2690</li> </ul> <p><b>MOTION</b> by LT to approve President Larry Thompson, Vice President Julia Stavlo, Treasurer Guy Munday, General Manager Cheramy Krueger and Controller Wesley Shryock as authorized check signers for the following bank accounts - Community Association Bank (also known as Mutual of Omaha Bank) Operating Account xxxxx0004, Community Association Bank (also known as Mutual of Omaha Bank) Deferred Operating Account xxxxx2690, and Bank of the Sierra Account xxxxx0170.  <b>2<sup>nd</sup> by RH</b>  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-005</b></p>	<p><b>Approval for all five Board Directors (President Larry Thompson, Vice President Julia Stavlo, Treasurer Guy Munday, Director Rebecca Penrose and Director Todd Lander), General Manager Cheramy Krueger and Controller Wesley Shryock as check signers for the following bank account:</b></p> <ul style="list-style-type: none"> <li>▪ Community Association Bank Reserve (also known as Mutual of Omaha Bank) Account xxxxx2589</li> <li>▪ Bank of the Sierra Account xxxxx0170</li> </ul>

	<ul style="list-style-type: none"> <li>▪ <b>MOTION</b> by TL to approve all five Board Directors (President Larry Thompson, Vice President Julia Stavlo, Treasurer Guy Munday, Director Rebecca Penrose and Director Todd Lander), General Manager Cheramy Krueger and Controller Wesley Shryock as check signers for the Community Association Bank Reserve (also known as Mutual of Omaha Bank) Account xxxxx2589 and Bank of the Sierra Account xxxxx0170.</li> </ul> <p>2<sup>nd</sup> by JS  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-006</b></p>	<p><b>Approval of the Regular Monthly Board Meeting Schedule for 2017/2018 Board fiscal year board meetings.</b>  <b>MOTION</b> by RH                  2<sup>nd</sup> by JS  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-007</b></p>	<p><b>Receive and File Various Committee Reports</b></p> <ul style="list-style-type: none"> <li>▪ Golf Advisory Committee – 04-04-17</li> <li>▪ Equestrian Advisory Committee – 05-01-17</li> <li>▪ Recreation Advisory Committee – 05-10-17</li> <li>▪ Food Service Advisory Committee – 05-04-17</li> <li>▪ Finance Advisory Committee – 04-26-17</li> <li>▪ Recommendations for Board Approval from Advisory Committee Minutes</li> </ul> <p><b>MOTION</b> by RP to receive and file the various committee reports as presented.                  2<sup>nd</sup> by JS  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-008</b></p>	<p><b>Appointment of Finance Advisory Committee Members for 2017/2018</b>  <b>MOTION</b> by RP to approve the appointment of the Finance Advisory Committee Members for the 2017/2018 Fiscal Year as presented.                  2<sup>nd</sup> by LT  <b>Motion approved without objection 5-0.</b></p>
<p><b>18-009</b></p>	<p><b>Naming of Board Members as Liaisons to Advisory and Executive Committee</b>  <b>MOTION</b> by JS to move the Special 4<sup>th</sup> of July Committee and the Kawaiisu Historical Park Planning Committee under the Recreation Advisory Committee as sub-committees.                  2<sup>nd</sup> by RH                  Discussion: TL requested that the motion include the 4<sup>th</sup> of July Committee and the Kawaiisu HPPC as sub-committees under the Recreation Committee. JS amended her motion.  <b>Motion approved without objection 5-0.</b></p> <ul style="list-style-type: none"> <li>▪ <del>Special Fourth of July Committee – Ad Hoc Committee</del></li> <li>▪ Equestrian Advisory Committee (EAC) - RP</li> <li>▪ Finance Advisory Committee (FAC) - GM</li> <li>▪ Food Service Advisory Committee (FSAC) - GM</li> <li>▪ Golf Advisory Committee (GAC) – TL</li> <li>▪ <del>Kawaiisu Historical Park Planning Committee (KHPPC)</del></li> <li>▪ Recreation Advisory Committee (RAC) - JS</li> <li>▪ Rules Advisory Committee (Rules) - LT</li> <li>▪ BVCS/BVSA Liaison Committee – LT/JS President &amp; Vice President with Rotation – KC to attend the meetings to take minutes for the Board.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ IDR/ADR Designees – TL/LT</li> <li>▪ Environmental Control Committee – TL requested that each of the Board Directors rotate attending the ECC Meetings.</li> </ul>
<b>18-010</b>	<b>Treasurer’s Report</b> - received and filed as presented by Treasurer Rebecca Hewett

**C. GENERAL MANAGER**

<u>Item #</u>	<u>Item</u>
<b>18-011</b>	<b>Controller’s Report</b> – received and filed as presented by Controller Wesley Shryock
<b>18-012</b>	<b>Amenity Highlights and Challenges</b> – received and filed as presented by General Manager Cheramy Krueger

**D. MEMBER COMMENTS**

Fiona Nelson – 3417-063 – Carriage Club Request for grading of Equestrian Trail by Nature Path and Dog Park request for mowing, and the Camera System at the Range  
 Solveig Thompson – 3461-380 – Rifle Range BVCS D Ordinance, Homeowners Fire Insurance Consequences and Concerns  
 Deb Kermode – 3430-489 – Use of Equine Covered Arena for Small Animal Sheltering  
 Rick Zanutto – 3557-006 – Jack’s Hole and Jamaica Dunes request to the BVCS D to have water pumped from the spill ways to the lake.  
 Butch Reyburn – 3471-536 – Use of Equine Covered Arena for Small Animal Sheltering, Water on the Range  
 Bill Marquardt – 3557-086 – Where is Big Daddy?  
 Wayne Berman – 6193-001 – BVCS D Ordinance Update

**E. CONSENT CALENDAR – 4 items**

<b>18-013</b>	2017-2018 BVSA Board Meeting Schedule
<b>18-014</b>	2017-2018 BVSA Board Operational Calendar
<b>18-015</b>	BVSA Follow Up Items list
<b>18-016</b>	BVSA Rules Change to Article 1, General; Definitions; Board of Directors’ Meetings; Committees, Section 100.1, Subsection € (to be published in the July 2017 Bear Tracks)
	<b>MOTION</b> by TL to approve the Consent Calendar agenda items as presented. 2 <sup>nd</sup> by RH <b>Motion approved without objection 5-0.</b>

**F. BOARD BUSINESS ACTION ITEMS – 17 items**

<u>Item #</u>	<u>Item</u>
<b>18-017</b>	<b>Discussion and Approval: 2017 Board Advisory Committee Individual Request to be Appointed – Equestrian Advisory Board – Terry Quinn</b> <b>MOTION</b> by TL to approve the appointment of Terry Quinn to the Equestrian Advisory Board. 2 <sup>nd</sup> by GM <b>Motion approved without objection 5-0.</b>
<b>18-018</b>	<b>Discussion and Approval: 2017 Board Advisory Committee Individual Request to be Appointed – Recreation Advisory Board – Ann Tavormina</b>

	<p><b>MOTION</b> by JS to approve the appointment of Ann Tavormina to the Recreation Advisory Board.  <b>2<sup>nd</sup></b> by TL  <b>Motion approved without objection 5-0.</b></p>
18-019	<p><b>Discussion and Approval: Application for Recognized Club Status – BVS Yoga Club – Barbara Taylor, Chair</b>  <b>MOTION</b> by JS to approve the BVS Yoga Club as a recognized club.  <b>2<sup>nd</sup></b> by GM  <b>Motion approved without objection 5-0.</b></p>
18-020	<p><b>Discussion and Approval: Application for Recognized Club Status – Oak Tree Bridge Club – Rich Kemmerer, Chair</b>  <b>MOTION</b> by TL to approve the Oak Tree Bridge Club as a recognized club.  <b>2<sup>nd</sup></b> by RH  <b>Motion approved without objection 5-0.</b></p>
18-021	<p><b>Discussion and Approval: Application for Recognized Club Status – BVS Friday Night Social Bridge Club – Carol Burdick, President</b>  <b>MOTION</b> by JS to approve the BVS Friday Night Social Bridge Club as a recognized club.  <b>2<sup>nd</sup></b> by LT  <b>Motion approved without objection 5-0.</b></p>
18-022	<p><b>Discussion and Approval: Application for Recognized Club Status – BVS Social Bridge Club – Ann Payton, Chair</b>  <b>MOTION</b> by RH to approve the BVS Social Bridge Club as a recognized club.  <b>2<sup>nd</sup></b> by LT  <b>Motion approved without objection 5-0.</b></p>
18-023	<p><b>Discussion and Approval: Environmental Control Committee Member Change in Status from Non-Voting to Voting Member – Frank Flanagan</b>  <b>MOTION</b> by JS to approve Frank Flanagan as a Voting Member on the Environmental Control Committee.  <b>2<sup>nd</sup></b> by RH  <b>Motion approved without objection 5-0.</b></p>
18-024	<p><b>Discussion: Kawaiisu Historical Preserve and Committee Activities</b>  CK stated that the Kawaiisu HPC has a plan for location and signage placement and staff is meeting with the committee tomorrow to discuss doing the work the week of the 4<sup>th</sup> of July.</p>
18-025	<p><b>Discussion: Range Status</b>  CK and Matt Bryant presented the latest status of the Range Re-Opening and members requested information and offered their perspective and requests regarding the Range status.</p>
18-026	<p><b>Discussion: Use of Equine Covered Arena for Small Animal Sheltering</b>  CK presented the request for use of the covered arena in case of an emergency sheltering requirement.</p>
18-027	<p><b>Discussion and Approval: Reserve CER for Pool Chemicals Control System</b>  DS presented the CER.  <b>MOTION</b> by JS to approve Alternative One, Control O Matic for a NTE price of \$1,995.67 to be funded from the Reserve Funds.  <b>2<sup>nd</sup></b> by RH</p>

	<b>Motion approved without objection 5-0.</b>
<b>18-028</b>	<p><b>Discussion and Approval: CER for Shed – Rife Range Checkpoint</b>  DS presented the CER.  <b>MOTION</b> by JS to approve Alternative One, Tuff Shed, for a cost of \$1,789 plus a 10% contingency of \$178.90 for a total NTE price of \$1,967.90 to be funded from Board Contingency.  <b>2<sup>nd</sup></b> by RH  <b>Motion approved without objection 5-0.</b></p>
<b>18-029</b>	<p><b>Discussion and Approval: CER for Turbidity Curtain – Lakes/Cattails</b>  DS presented the CER.  <b>MOTION</b> by JS to approve Alternative One, Enviro-USA, for \$4,083 plus a 10% contingency of \$408.30 for a total NTE price of \$4,491.30 to be funded from Board Contingency.  <b>2<sup>nd</sup></b> by RH  <b>Motion approved without objection 5-0.</b></p>
<b>18-030</b>	<p><b>Discussion and Approval: JRPEA for Kawaiisu Preserve Expenses</b>  <b>MOTION</b> by TL to approve the NTE purchase price of \$5,100.03 for reimbursement by JRPEA from the BVSCRFF to Linda Turco for the full amount.  <b>2<sup>nd</sup></b> by LT  <b>Motion approved without objection 5-0.</b></p>
<b>18-031</b>	<p><b>Discussion and Approval: MCDB Changes Approved by Finance Advisory Committee</b>  <b>MOTION</b> by TL to approve the MCDB Changes as presented.  <b>2<sup>nd</sup></b> by LT  <b>Motion approved without objection 4-0 with 1 recused (GM).</b></p>
<b>18-032</b>	<p><b>Discussion: August Bear Tracks Article Due July 19, 2017</b>  LT will do the August Bear Tracks Board Message.</p>
<b>18-033</b>	<p><b>Discussion: Town Hall Meeting, Tuesday, July 18, 2017</b>  The BVCSD will be having a “BVCSD Town Hall Meeting” on July 13, 2017. They have not confirmed that they will have a BVCSD/BVSA Town Hall Meeting and CK will get more information.</p>
<b>18-034</b>	<p><b>Finance Recommendation roll-over the one year CDs and interest to 5 year CDs.</b>  <b>MOTION</b> by RH to roll-over the one year CDs and interest to 5 year CDs at 2.4% interest.  <b>2<sup>nd</sup></b> by TL  Discussion: JS does not agree that this would meet our policy for financial investment. TL asked that Finance make a recommendation. CK requested that the discussion be tabled until the last meeting.  <b>Motion approved without objection 5-0.</b></p>

**G. SUMMARY OF TODAY’S FOLLOW UPS**

1. KC was asked to attend the BVCSD/BVSA Liaison Meetings to take minutes for the Board.
2. LT will attend the July ECC Meetings as the Board Director representative.
3. CK requested that the discussion regarding the CDs roll-over be tabled until the Board Meeting on Monday, June 26, 2017.

**H. ANNOUNCE UPCOMING MEETINGS**

- BVCSD/BVSA Liaison Meeting, ~~Thursday, June 22, 2017 at 11:00 AM, BVCSD TBD~~
- Special Monthly Board Meeting, Monday, June 26, 2017 at 1:00 PM, Oak Branch Saloon (Closed executive session to begin at 2:00 PM)
- Regular Monthly Board Meeting, Tuesday, July 18, 2017 at 6:00 PM, Oak Branch Saloon (Closed executive session to begin at 2:00 PM)
- Special Monthly Board Meeting: Monday, July 24, 2017 at 1:00 PM, Oak Branch Saloon (Closed executive session to begin immediately following the Open Meeting)

**K. ADJOURN REGULAR MONTHLY MEETING @ 9:11 PM**

**BOARD APPROVAL:**

July 19, 2017

Date

*Kathleen Chattin*

Kathleen Chattin – Secretary  
Bear Valley Springs Association