



**Bear Valley Springs Association  
Environmental Control Committee  
Submittal Form  
Addition or Alteration to  
Home or Structure in  
Excess of 120 Square Feet**

Date: _____	Submittal # _____
Tract #: _____	Lot #: _____
Site Address: _____	
Nearest Cross Street: _____	
Lot Size: _____	

Property Owner: _____	Phone # _____
Property Owner Signature: _____	
Complete mailing address: _____	
<b>Proposed Schedule</b>	<b>Start Date:</b> _____
	<b>Finish Date:</b> _____
Contractor Name: _____	Phone # _____
Address: _____	

**APPLICATION TO BUILD OR MAKE ALTERATIONS TO:** House \_\_\_\_\_ Garage \_\_\_\_\_  
 Stable \_\_\_\_\_ Barn \_\_\_\_\_ Other Building \_\_\_\_\_

**Submittal must include all of the following in concise detail:**

- A \$500.00** check payable to the BVSA Environmental Control Committee. This includes a completion deposit of \$300.00, which is refunded to the property owner of record upon completion of approved additions and or alterations without violations. Refund of the \$300.00 completion deposit is contingent on receiving a job card construction permit signed off by the Kern County Building Department. Also included is a non-refundable inspection fee of \$100.00 and a non-refundable filing fee of \$100.00.
- Plot Plan:** Two sets, to scale, showing property boundaries, setback distances, and location of: structures, trees (identify which to be removed/trimmed) and easements. Any addition or alteration from previously approved plans must be clearly defined. This would include septic tanks, propane tanks and screening, off-street parking and driveways.  
*Note: New driveways require a BVCSA Encroachment Permit Application.*
- Floor Plans:** Two sets are required. Should be 1/4" = 1' scale, showing total square footage (show square footage of each floor if building is multi-storied).
- Elevations:** Two sets of front, rear and side drawings to scale, indicating exterior materials and colors of siding, trim, roofing and window frames. Show location of all exterior lights including security lights and indicate type of shielding. Show maximum total height of building.
- Specification form completed, initialed and signed by the property owner.**
- Colors:** Sample of all colors must be specified on checklist.

*I hereby certify that I have read the Bear Valley Springs C&R's and the Environmental Control Committee Rules, and to the best of my knowledge, this submittal is in compliance therewith. Prior to submitting plans for approval, I agree to stake out the perimeter of the building and to distinctly mark all trees which are to be cut or trimmed prior to submitting plans. I agree to request inspection of the foundation trenches by the ECC Field Representative before pouring concrete. I agree to complete construction within twelve (12) months from the start date (delivery of materials or trenching).*

Property Owner Signature: \_\_\_\_\_

**Environmental Control Committee Use Only**

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_  
 Condition of Approval: \_\_\_\_\_

Reason(s) for Disapproval: \_\_\_\_\_

Committee Signatures: \_\_\_\_\_

**Application Check List for Addition or Alteration to Home or Structure in Excess of 120 Sq. Ft.**

Tract: _____ Lot: _____	Submittal # _____
Site Address: _____	
Nearest Cross Street: _____	Lot Size: _____
Property Owner: _____	Phone: _____
Contractor: _____	Phone: _____

**Please initial the following applicable items:**

<b>Mark Trees to be removed in RED</b> <b>Mark Trees to be trimmed in YELLOW</b> ____ Removed ____ Trimmed ____ Protected ____ None	<b>Maximum height of additional structure:</b> _____ Feet from ground level to the highest point.
<b>Exterior lighting on house shall:</b> ____ Be shielded ____ Use 40-watt max. frosted bulbs <i>(All fixtures to be non-reflective)</i>	<b>Grading plan required by Kern County:</b> ____ YES ____ NO
<b>Doors painted to match:</b> ____ Siding ____ Trim ____ Other ____ Specify	<b>Heating System:</b> Location - _____
<b>Exposed metal must be painted to match surrounding area.</b> ____ (Please Initial)	<b>Air Conditioning Unit:</b> Location - _____ ____ Does not apply
<b>Skylight Lens:</b> ____ Clear ____ Bronze ____ Does not apply	<b>Trash Disposal: To be removed from BVS-Per C.S.D. Code 5-1-11 (B)-Rented, covered standard container or "detachable bin box" –to be regularly collected from lot/parcel</b> ____ Rented covered container
<b>Footings Inspection:</b> ____ <b>Call when forms are in place before pouring concrete.</b> (Allow 24 hours)	<b>Building square footage:</b> _____ Sq. Ft. <i>To build a guest house, main house must be 1250 sq. ft.</i>

**Colors of Siding and Trim**

<b>Paint samples must be included with your application. Complete the paint sample form (attached) along with your colors, manufacturer and paint/stain samples.</b>	
Decorative Bldg. Trim: Rock _____ Brick _____ Type: _____	Color: _____
Roof: Type: _____ Brand: _____	Color _____
Window Frames: _____	
Anodized Bronze: _____ Other Type: _____	Color/Stain: _____
Vinyl Color: _____	
<b>Additional structures must match/blend with existing structures.</b>	

Please initial: \_\_\_\_\_ Property Owner Signature: \_\_\_\_\_

**Bear Valley Springs Association  
 Environmental Control Committee  
 Paint Sample Form  
 (attach to submittal for new home)**

Submittal #: _____ Tract: _____ Lot: _____ Address: _____
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**PAINT SAMPLE SHEET**  
 (Attach to Submittal)

Paint Manufacturer	Paint Color / Stain
Siding:	
Trim:	
Fascia:	
Shutters:	
Doors:	
Garage Doors:	

**NOTE:**

- Paint manufacturer’s color chip, paint sample or color chart is required.
- All exposed metal must match surrounding area.

**Light Reflective Value (LRV)** is the two digit number on most paint charts and represents the LRV of that color. The higher the LRV, the lighter the color. The requirement is an LRV of “60” or less, in earth tones. Colors are at the discretion of the ECC.

Siding LRV Rating

\_\_\_\_\_

Trim LRV Rating

\_\_\_\_\_

**ATTACH SAMPLE COLORS HERE**