



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, June 19, 2018 at 6:00 PM
 Oak Tree Country Club
MINUTES

**Open to All
Members**

A. ANNOUNCEMENTS –

1. Call to Order – Pledge of Allegiance

Meeting convened @ 6:00PM

2. Roll Call –

Board Members Present: President Larry Thompson Director Todd Lander, Treasurer Guy Munday, Director Monique Herbst

Board Members Absent: Director Jim Panek

Staff Members Present: General Manager Cheramly Krueger, Controller Wes Shryock, Administrative Assistant Anita Bauer

3. Declaration of Intent to Tape the Meeting

This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).

4. Board Comments & Announcements

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

<u>Item #</u>	<u>Item</u>
19-000	Approval of the Agenda <ul style="list-style-type: none"> ▪ June 19, 2018 Regular Meeting Agenda MOTION by TL 2 nd by GM MOTION APPROVED VOTE 5-0
19-001	Approval of Minutes <ul style="list-style-type: none"> ▪ May 15, 2018 Regular Meeting Minutes MOTION by JP 2 nd by GM MOTION APPROVED VOTE 5-0
19-002	Reading of the Executive Session Reports <ul style="list-style-type: none"> ▪ Regular Meeting 05/15/2018 ▪ Special Meeting 05/21/2018 Read into the record by Larry Thompson and filed.
19-003	Appointment of Board Officers and Staff Advisors <ul style="list-style-type: none"> ▪ President Motion by LT to nominate Todd Lander as president 2nd by LT Motion Approved Vote 5-0 ▪ Vice President Motion by TL to nominate Larry Thompson for VP 2nd by JP Motion Approved Vote 5-0

	<ul style="list-style-type: none"> ▪ Treasurer Motion by LT to nominate Guy Munday for Treasurer 2nd by MH Motion Approved Vote 5-0 ▪ Secretary Motion by TL to nominate Anita Bauer for Secretary 2nd by LT Motion Approved Vote 5-0 ▪ Compliance Officer Motion by LT to nominate Monique Herbst 2nd by TL Motion carries 5-0 ▪ Parliamentarian- Cheramy Krueger Motion by TL 2nd by GM Motion Approved Vote 5-0
<p>19-004</p>	<p>Approval for three Board Members (President, Vice President, and Treasurer), Cheramy Krueger and Wesley Shryock as authorized check signers for the following bank accounts:</p> <ul style="list-style-type: none"> ▪ Community Association Bank (also known as Mutual of Omaha Bank) Operating Account xxxxx0004 ▪ Community Association Bank (also known as Mutual of Omaha Bank) Deferred Operating Account xxxxx2690 ▪ Bank of the Sierra Account xxxxx0170 <p>MOTION by LT to approve check signers Todd Lander, Larry Thompson, Guy Munday, Wesley Shryock and Cheramy Krueger to the following bank accts: Community Association Bank acct. ending in 0004, Community Association Bank Acct. ending in 2690 and Bank of the Sierra Acct. ending in 0170. 2nd by TL MOTION APPROVED VOTE 5-0</p>
<p>19-005</p>	<p>Approval for all five Board Directors as check signers for the following bank account:</p> <ul style="list-style-type: none"> ▪ Community Association Bank Reserve (also known as Mutual of Omaha Bank) Account xxxxx2589 <p>MOTION by LT to approve the Board of Directors, Todd Lander, Larry Thompson, Guy Munday, Jim Panek and Monique Herbst to be check signers on the Community Association Bank/ Mutual of Omaha Bank Acct. ending in 2589. 2nd by TL MOTION APPROVED VOTE 5-0</p>
<p>19-006</p>	<p>Approval for Workman’s Comp Renewal – Contract June 30, 2018- June 30, 2019 Cheramy shared the differing bids received from Insurance companies for Workman’s Comp. Our broker recommended we go with Alternative One. MOTION by TL to approve Benchmark Insurance as the carrier for the 2018/2019 Workman’s Comp. policy for an annual premium of \$161,681. 2nd by LT MOTION APPROVED VOTE 5-0</p>

19-007	<p>Approval of the Regular Monthly Board Meeting Schedule for 2018/2019 Board fiscal year board meetings. MOTION by TL to approve the 2018-2019 2nd by GM MOTION APPROVED VOTE 5-0</p>
19-008	<p>Receive and File Various Committee Reports</p> <ul style="list-style-type: none"> ▪ Golf Advisory Committee – 04-03-18 ▪ Equestrian Advisory Committee – 05-07-18 ▪ Recreation Advisory Committee – 04-04-18 ▪ Recreation Advisory Committee- 05-02-18 ▪ Food Service Advisory Committee – 04-19-18 ▪ Finance Advisory Committee – 04-18-18 ▪ Recommendations for Board Approval from Advisory Committee Minutes <p>MOTION by LT to receive and file all committee reports as described above. 2nd by GM MOTION APPROVED VOTE 5-0</p>
19-009	<p>Appointment of Finance Advisory Committee Members for 2018/2019 MOTION by No Board Action 2nd by MOTION APPROVED VOTE?</p>
19-010	<p>Naming of Board Members as Liaisons to Advisory and Executive Committees</p> <ul style="list-style-type: none"> ▪ Special 4th of July Committee- Monique Herbst ▪ Equestrian Advisory Committee- Jim Panek ▪ Finance Advisory Committee- Guy Munday ▪ Food Service Advisory Committee- Guy Munday ▪ Golf Advisory Committee – Jim Panek ▪ Recreation Advisory Committee- Monique Herbst ▪ Rules Advisory Committee – Larry Thompson ▪ Whistleblower Hotline- Monique Herbst ▪ CSD Liaison Committee – Todd/Larry ▪ IDR/ADR – Todd Lander ▪ Environmental Control Committee – Todd Lander <p>MOTION by TL to approve the appointment of the above named Board members to the various Board Advisory Committees as Board liaisons. 2nd by LT MOTION APPROVED VOTE 5-0</p>
19-011	<p>Treasurer’s Report Read into the record by Guy Munday and filed as presented.</p>

C. GENERAL MANAGER

<u>Item #</u>	<u>Item</u>
19-012	<p>Controller’s Report – Read in to the record by Controller Wesley Shryock. Received as presented.</p>
19-013	<p>Amenity Highlights and Challenges – General Manager Cheramy Krueger CK shared with the membership the successes of all of the Food and Beverage amenities. Golf revenues were increased substantially. She updated the public</p>

	regarding the installation of the new phone system. Mothers Day brunch was a huge success this year. She updated the public regarding the stocking of Four-Island lake and gave the campground and gun range usage for the previous month. 231 members are currently in the Tailwaggers. Swim team was very grateful that we allowed them to use the pool.
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D. MEMBER COMMENTS

	<p>In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we’ve set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Administrative Assistant, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints, the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.</p> <p>Rick Zanutto – He addressed the committee regarding Jacks Hole. He referenced the agenda item on a prior Agenda regarding the 75k money that was approved to give to the CSD for water well repair. E asked what is happening with the MOU regarding Jack’s Hole. CK answered and said the BOD is still waiting to hear from the CSD regarding the water and wells. She also stated the CSD asked her to not ask for the Jacks Hole water for political reasons. Rick answered back that it is a sin to waste that water. TL gave a history of Jacks Hole in order for the membership to be educated. LT commented that the MOU asked for a 10-year use of Jack’s Hole. He is asking that they counter back and let us know if they don’t like the 10-year part of it. We would like to get along with the CSD.</p>
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E. CONSENT CALENDAR – 8 items

19-014	2018-2019 BVSA Board Meeting Schedule
19-015	2018-2019 BVSA Board Operational Calendar
19-016	BVSA Follow-Up Items list
19-017	Approval for Adoption of BVSA Rule Change, Article 3, section 305, subsection (f) -Use Privilege Cards.
19-018	Approval for Adoption of BVSA Rule Change, Article 3, section 305, subsection (g) -Use Privilege Cards.
19-019	Approval for Adoption of ECC Rule Change, Section 100, Sub-section (A) - Residential Use
19-020	Approval for Adoption of ECC Rule Change, Section 102, Sub-section (B) - Maintenance and Repair of Lots and Improvements
19-021	Approval for Adoption of ECC Rule Change, Section 202, Sub-section (L) – Accessory Structures
	MOTION by LT to approve the consent calendar. 2nd by GM MOTION APPROVED VOTE 5-0

F. BOARD BUSINESS ACTION ITEMS – 12 items

Item #	<u>Item</u>
19-022	Discussion and Approval: Request for Approval to place Shed and add a gate to the Dog Park at Cub Lake. Molly Mackin 3430-531 the President of the Tailwaggers addressed the Board and wanted to hand out the newsletter from the club. She explained why they need the shed

	<p>for carrying all the agility equipment needed. MOTION by LT to approve the request to place a shed at the Dog Park at Cub Lake and build a gate. 2nd by GM MOTION APPROVED VOTE 5-0</p>
19-023	<p>Discussion and Approval: Request for Recognized Club Name Change – BVS Trail Cycle Club to BVS Cycle Club – Robert Neufeld, Chair Greg Hahn 3417-063 explained the reason they want to drop the word trail to make it more encompassing. MOTION by LT to approve the request to change the name of the BVS Trail Cycle Club to the BVS Cycle Club. 2nd by GM MOTION APPROVED VOTE 5-0</p>
19-024	<p>Discussion and Approval: Request for Approval to Park CCADT Supply Trailer at Equestrian Center Butch Reyburn addressed the Board regarding the request. He stated that Butch and Cheramy have both stated they have no objection to this request. Trailer is 6x10. MOTION by GM to approve the parking of CCADT trailer at Equestrian Center. 2nd by JP MOTION APPROVED VOTE 5-0</p>
19-025	<p>Discussion and Approval: Use of Equine Covered Arena for Small Animal Sheltering MOTION by TL to approve the use of the covered arena at the EC for sheltering for small animals. 2nd by JP MOTION APPROVED VOTE 5-0</p>
19-026	<p>Discussion and Approval: JRPEA – Equestrian Center Zero-Turn Mower (Previous Motion was for a lower price – see May 21, 2018 minutes)</p> <p>Motion by TL to rescind the first motion from 5/21/18 minutes. 2nd by GM Motion carries 5-0</p> <p>MOTION by GM to approve to request the funds from BVSCRFF for the cost of the Bad Boy ZT elite 60-inch Zero Turn mower, Tractor Supply sku: 121908. Total including tax: \$5362.49. 2nd by JP MOTION APPROVED VOTE 5-0</p> <p>Motion by LT to approve Alternative One, Tractor Supply, for the \$5362.49 from operation of the Equestrian Center and then to request reimbursement from the BVSCRFF for the Zero-Turn Mower. 2nd by TL Motion Approved 5-0</p>
19-026	<p>Discussion and Approval: Reserve CER - Oak Branch Saloon Carpet MOTION by LT to approve alternative one Carpet Outlet Plus for \$2241.97 plus a 10% contingency of \$224.19 or a total of \$2466.16 funded from the reserve funds. 2nd by GM</p>

	MOTION APPROVED VOTE 5-0
19-027	Discussion and Approval: Reserve CER – Mulligan Room – Dining Room Windows MOTION by JP to approve Alternative One Century Glass for \$936.00 plus a 10% contingency for a total of \$1039.60 to be funded from the reserve funds. 2 nd by LT MOTION APPROVED VOTE 5-0
19-028	Discussion and Approval: Reserve CER – Mulligan Room – Char Broiler MOTION by JP to approve Alternative Two Big Tray for \$3,323.67 plus a 10% contingency for a total of \$3,656.03 that will be funded from the reserve funds. 2 nd by GM MOTION APPROVED VOTE 5-0
19-029	Discussion: Amenity Board Tour Dates TL asked for this to be added to the Special meeting agenda.
19-030	Discussion: August Bear Tracks Article Due July 18, 2018
19-031	Discussion: Town Hall Meeting, July 18, 2018, 6:30 PM
19-032	Discussion: Employee Pool Party, August 6, 2018, 5:00 PM
	Richard Oldenburg wanted to thank the BVSA Board for the support of the BVSVA. He provided a certificate to Cheramy Krueger and Ross McKee for all of their help with the BVSVA.

G. SUMMARY OF TODAY’S FOLLOW UPS

1. Staff to add appoint Finance Advisory Committee to June 25, 2018 Special meeting agenda.
2. Staff to add discuss Amenity Board Tour dates on agenda for June 25, 2018.

H. ANNOUNCE UPCOMING MEETINGS

- BVCSD/BVSA Liaison Meeting, Tuesday, July 10, 2018 at 9:00 AM, BVCSD
- Regular Monthly Board Meeting, Tuesday, July 17, 2018 at 6:00 PM, Oak Tree Country Club (Closed executive session to begin at 2:00 PM)
- Special Monthly Board Meeting: Monday, July 23, 2018 at 1:00 PM, Oak Branch Saloon (Closed executive session to begin immediately following the Open Meeting)

K. ADJOURN REGULAR MONTHLY MEETING @7:27PM-

BOARD APPROVAL:

July 17, 2018

Date

Anita Bauer

Anita Bauer – Secretary
Bear Valley Springs Association